**Holsworthy & Stratton Agricultural Show**

**27th August 2020**

**Individual Catering Unit Tender**

**(Please complete one form for each individual unit tendered for, you may tender for as many pitches as you wish)**

**Name …………………………………………………………………………………**

**Business Name ……………………………………………………………………..**

**Address………………………………………………………………………………**

**…………………………………………………………………………………………**

**…………………………………………………………………………………………**

**Telephone Number …………………………………………………………………**

**Email Address ……………………………………………………………………….**

**Brief description of goods being sold …………………………………………..**

**…………………………………………………………………………………………..**

**…………………………………………………………………………………………..**

**Did you have a catering pitch with us last year Y / N**

**If Yes, would you be happy with your previous pitch Y / N**

**Total size required for catering unit to operate, allowing for opening serving hatches, menu boards, tow bars, gas bottle storage etc**

**Frontage ………………………. Depth ……………………………...**

**I hereby tender the sum of £………………… (please insert amount tendered) for an individual unit.**

**The following documents must be enclosed for your application to be considered;**

* **A priced menu**
* **A copy of your insurance policy**
* **A photo of your unit**

**Priority will be given to units using local produce/suppliers. Please give details of any such produce/supplier to support your application**

**………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………**

**I agree to be bound by the regulations as detailed in the tender details and agree to pay the sum tendered by 1st June 2020. I understand that infringement of these regulations will result in the immediate withdrawal of concession rights and possible exclusion from future tendering.**

**Signed …………………………… Dated ………………………………**

**Please return this form to the Show Secretary, Mrs Rosie Ireland, Bridge Park, Canworthy Water, Launceston, Cornwall, PL15 8UW, by 28th February 2020, late applications will not be considered.**

**Successful applicants will be informed by 1st April 2020.**

**Successful applicants qualify for free catalogue insertion (maximum of 60 words)**

**………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………**

**Holsworthy & Stratton Agricultural Show 2020**

**Tender Details**

**Individual Catering Unit Concessions**

The rights to provide catering (including ice-cream) to the general public are available by tender. These rights cover the one day Holsworthy and Stratton Agricultural Show, which will be held on 27th August 2020, units may also operate on the two days leading up to the show and the day following the show if they wish. The tender covers individual fast food outlets and ice cream/confectionary.

1) The closing date for tenders is 28th February 2020.

2) All catering units must remain open from 8:30am until 5:30pm on the show day, although units may open earlier and stay open longer if they wish. You may trade on the two days prior to the show if you wish.

3)The total size you require must be stated on the application form, this must include the space needed to open serving hatches, for tow bars, for menu boards etc. If you turn up for the show requiring extra space to that which is stated on the application form, it is highly probable that we will be unable to accommodate your unit and you may therefore be unable to trade. No refund will be made.

4) No traffic can be moved within the showground between 8:30 am and 5:30 pm, so please ensure any additional vehicles are moved to the public car park before this time. Passes will be sent out prior to the show day, please ensure you enter the showground through the correct coloured coded gate. A map and your pitch location will be forwarded with your passes.

5) The position of all catering units will be decided by the Show Secretary.

6) All food businesses must meet the requirements of the Food Safety and Hygiene (England) Regulations 2013. Your documented **Food Safety Management System** and relevant supporting records must be on site at all times and available for inspection.

7) Tenderers must keep units and sites clean and tidy and provide sufficient litter containers.

8) Tenderers, must, when lodging their application enclose proof of public liability insurance, with cover of at least £5 million.

9) No alcohol to be sold from any catering unit.

10) The Association reserves the right not to accept any tender and also the right to cancel the contract in the event of circumstances rendering it desirable not to hold the show. In the event of the whole show being cancelled there will be a full refund of the tender price. In other circumstances the tender price may not be refunded. Successful tenderers are advised to insure against this loss.

11) Failure to comply with the regulations may result in you being unable to trade. This may lead to immediate removal without recompense.

12) All caterers must have suitable fire extinguishers/ fire blankets of the correct type available on their units, with staff trained in their use. All caterers must comply with the provisions of Health and Safety at Work Act with particular regard to the ‘Riddor’ regulations and have appropriate risk assessments in place. All caterers running refrigerated vehicles during the show must ensure they leave sufficient space all around for their safe operation.